

April 18, 2019
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Jim Clark
Elmer Pullen
Nancy Doss
Sidney Miller
Rick Nannie

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Coordinator:

Tiffany Ray

Human Resource:

Karen Wilson

Dispatch Supervisor:

Absent

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:01 a.m.

Item: Minutes from March 29, 2019

Jim Clark motioned to approve the minutes. Sydney Miller seconded the motion. All in favor. Motion passed.

Item: Minutes from Special Meeting on March 29, 2019

Jim Clark motioned to amend the minutes for the Special Board Meeting on March 29, 2019. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Rick Nannie motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Action to Accept the Updated Organizational Chart

Rick Nannie motioned to approve the Updated Organizational Chart. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Action on Operations Manager and Dispatch Supervisor job duties. Rick Nannie motioned to postpone action until the next board meeting. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Action to Restrict the Application of the New Driver Starting Rate based upon Experience Level and Qualifications to Full Time Applicants. Jim Clark motioned to postpone action to refer after Financial Committee Meeting. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included No Workers Comp. Claims, Two New Hires and Update on Land's End Uniforms for Employees.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 1 Bus down and 4 Incidents Occurred.

Item: Operations Update

Tiffany Ray provided the Operations Update including two contracts that were renewed, Center stone, Kiwanis club and Dale Fowler Meeting.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update including the P & G Grant.

Item: Adjournment

At 9:49 a.m. Jim Clark motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

Jim Clark

Jim Clark, Secretary

RNW